



STATE PROCUREMENT OFFICE  
NOTICE OF REQUEST TO AMEND AN EXEMPTION  
FROM HRS CHAPTER 103D CONTRACT

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STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Attorney General

Name of Requesting Department

Pursuant to HRS §103D-102(b)(4) and HAR section 3-120-5(d), the Department requests to amend an exempt contract as follows:

- |  |   |
|--|---|
| 1. SPO-007, Exemption Reference (PE) Number: | PE No. 12-086D  |
| 2. Vendor/Contractor/Service Provider Name:  | MorphoTrak, Inc.<br>33405 8th Avenue South, Federal Way, WA 98003 |

3. Describe the goods, services, or construction:

Maintenance services for the hardware and software of the Hawaii Automated Fingerprint Identification System (AFIS) and its associated components. This includes providing a price list off of which components may be purchased.

4. Explain in detail what is being amended:

We are requesting an extension of this exemption for 2 years until December 31, 2015.

5. Amended contract price for this request: \$ 920,000 additional for 2 yrs

6. Explain in detail why the amendment(s) are necessary:

Because this system is integral to the identification process for law enforcement agencies and the background check process for civil agencies, it is imperative that maintenance on this continue until a new system is procured. A new AFIS will cost upwards of \$3-4 million, and while we did ask our Department to include this in our current budget request, we were denied. Therefore, we will need to continue to maintain our existing system.

As mentioned in our exemption request, because the system is now almost 8 years old, the Hawaii Criminal Justice Data Center (HCJDC) has found it virtually impossible to obtain quotes from other vendors to maintain the hardware. No other vendor wants to support the workstations, and we were unable to get quotes for all of the more than 10 servers that make up the system.

We will submit our budget request for a new system again next fiscal year, and will look at other possibilities. A less expensive option may be to upgrade the existing system as opposed to a total system replacement.

7. Identify the primary responsible staff person(s) conducting and managing this procurement. Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	Email address
Laureen Uwaine*	HCJDC	587-3341	luwaine@hcjdc.hawaii.gov
Lori Kaneshiro	HCJDC	587-3333	

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.  
I certify that the information provided is to the best of my knowledge, true and correct.**

  
Department Head Signature

APR 24 2013  
Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 4.29.13

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is for the period 01/01/14 to 12/31/15 to purchase additional maintenance fees for the existing equipment with the understanding that no other vendor can provide maintenance on the current system software and hardware. HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of the cost or pricing date, HCE certificate and awards posting are required to be documented in the procurement/contract file. When processing payment to vendor the department shall attach a current compliant HCE certificate with the invoice for payment.

If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565 or donna.tsuruda-kashiwabara@hawaii.gov.

☒ Approved ☐ Disapproved ☐ No Action Required

  
Chief Procurement Officer Date